

Sojourns into Nature/Munguia Photography & Advertising Terms and Conditions

We suggest that you sign up as soon as possible once you have made the decision to attend one of our tours. Space is limited and our tours can fill quickly. When making a reservation, you agree to sign our Reservation Form which states that you and your party have read and understand the information on this page and that you will sign a release of liability prior to and/or during the workshop. Your reservation is not guaranteed nor considered complete until we receive payment in full, a signed Reservation Form and Release of Liability from you.

Final payment is due 120 days prior to departure. If final payment is not received by the due date, we reserve the right to treat your reservation as canceled, as if in writing, as per the cancellations and refunds policy noted herein.

Workshop fees are quoted in U.S. dollars and must be paid in U.S. dollars. We accept personal or cashiers checks. Our workshops are sold as a package only and no partial refunds will be made for unused portions or services for any reason whatsoever. This policy also applies to tour extensions and independent travel arrangements.

Amenities Included and Additional Costs: Ground transportation during the workshop, air transportation as indicated, lodging (based on double occupancy), guide services, plus entrance fees and permits are included in the price of all workshops with the exception of certain single day or weekend programs in which lodging, transportation, and entrance fees are not included. Airport transfers are also included on most workshops. Meals are included during the trip(see itinerary) Items not included in the cost of your workshop are: tips/gratuities, airport departure taxes, insurance, and items of a personal nature. Should it become necessary for a participant to occupy a single room, our Single Supplement fee will be added to the cost of the workshop. The best way to avoid this fee is to place your reservation early. Price increases may unexpectedly occur due to currency fluctuations or the rising cost of airfare, accommodations or ground transportation, to name but a few reasons. As a result, we at Sojourns into Nature/Munguia Photography & Advertising may find ourselves in a position with no alternative but to amend our prices. Although we will make every possible effort to avoid this possibility, we reserve the right to increase prices without further notice and in so doing, it will not be sufficient grounds for a refund of moneys paid for the workshop other than as determined by the terms of our cancellation policy. If a particular workshop does not have sufficient enrollment, it may be necessary to charge a supplemental fee.

Contact Timetable

a. Payment of deposit Payment confirmation, liability release, and pre-departure information will be mailed upon receiving your reservation.

b. 120 days prior to departure You will receive an invoice for any balance due, travel questionnaire, climate data, and a list of recommended clothing and photo gear. Applicable health advisories and Visa/Passport information will be included for international workshops. Failure to receive an invoice in no way negates the client's responsibility to make their payment on or before the final due date.

c. Two weeks before departure Arrival instructions, participant list, trip contact (telephone/addresses) information, along with any itinerary revisions will be mailed so that you receive them by this time. You will also receive your workshop leader's phone number and e-mail address in case there are any last minute photographic questions regarding the workshop.

Cancellation Insurance. We understand the disappointment when individuals are forced to cancel a trip entirely or leave before its conclusion when unexpected circumstances occur. However, we are required to send non-refundable deposits to our outfitters and local suppliers. Therefore, we must strictly enforce our cancellation policy for all travelers. In addition, the events surrounding the 911 tragedy make it impossible to know what factors may result in future airline flight cancellations. We cannot over emphasize the importance of purchasing travel insurance in case of cancellation. Any reputable travel insurance carrier is acceptable and as a convenience we have established a relationship

with Travelex Insurance Service Agent #09-0379.

Cancellation/Refund Policy:

- a. All cancellations must be in writing and delivered via the U.S. Postal Service.
- b. All deposits are non-refundable.
- c. All payments are non-transferable.
- d. Cancellation fees are non-transferable.
- e. All payments, with the exception of the deposit, will be refunded when cancellation is postmarked more than 90 days prior to the departure date. Cancellations postmarked after that time will be subject to a 100% forfeiture of workshop cost, including deposit. Refunds (less deposit) will be made ONLY when a suitable replacement is available to fill the trip. **Sojourns into Nature/Munguia Photography & Advertising** reserves the right to cancel any workshop with 5 or fewer registered participants. In the event that we are forced to cancel one of our workshops, all moneys paid for that particular program will be refunded.

Spouse. Spouses that are not photographers are welcome. However, due to transportation requirements, we must charge them the same price as if they were a photographer.

Office Support. Participants will receive complete office support prior to the workshop. We welcome your questions concerning logistics, special dietary requirements, equipment, etc. If you have any questions, please do not hesitate to contact us.

Safety and Enjoyment. In some of the wild locations where **Sojourns into Nature/Munguia Photography & Advertising** conducts workshops there is the potential for unpredictable conditions. Avoiding dangerous situations for both participants and wildlife requires that everyone obey certain rules as set forth by our guides and workshop leaders. If, in our opinion, any participant's actions pose a threat to their own safety, the safety of others, the area's wildlife, the local environment, or, should their actions jeopardize the enjoyment of other participants in the workshop/tour, we reserve the right to prohibit that individual from continuing with the group.

Read and accepted by: _____
(Print name)

Read and accepted by: _____
(Sign name)

Date: _____